

COMMISSION MEETING MINUTES

December 19, 2017

The Board of Davis County Commissioners met on December 19, 2017 at 10:00 AM in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner James E. Smith - Chair, Commissioner P. Bret Millburn, Commissioner Randy B. Elliott, Clerk/Auditor Curtis Koch, Chief Civil Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Janet Hanson.

Agenda as
posted

Agenda as posted:

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Suite 303, Farmington, Utah, commencing at **10:00 AM on Tuesday, December 19, 2017.**

OPENING:

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:

- Recognition of Dale Peterson, Davis County Assessor – recipient of the “Assessor of the Year Award” by the Utah Chapter of the International Association for Assessing Officers (IAAO)
- Dissemination of 2017 Commissioners’ Cup Grant awards
- RFP Opening for Building Inspection and Plans Examiner Services
- Notice of Cancellation of the Board of Davis County Commissioners Meeting on December 26, 2017
- Notice of 2018 Annual Meeting Schedule of the Board of Davis County Commissioners
- Notice of Vacancy on the South Davis Recreation District Administrative Control Board

BUSINESS/ACTION:

Chris Sanford, Davis County Library Director, presenting:

Ordinance to amend fees of the Davis County Library per 2.48.100 of the Davis County Code

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presenting:

Agreement with Michael Cole Thon – FBI National Vehicle Lease Agreement for Non-FBI Task Officer (n/a)

Adam Wright, Davis County Public Works Director, presenting:

Resolution to approve amendment of interlocal agreement to define Section 4, Satisfaction of Terms, between Layton City and Davis County regarding Holmes Creek storm flow management

Amendment to interlocal agreement with Layton City – define Section 4, Satisfaction of Terms, regarding Holmes Creek storm flow management (n/a)

Permanent Open Drainage Channel Access and Maintenance Easement Agreement with ICO Station Parkway, LLC (payable)

Dustin Volk, Davis County Valley View Golf Course Professional, presenting:

Agreement with JNL Plus Café – provide concessions at Valley View Golf Course (receivable)

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement with Logo Concepts – graphic design and advertising services for the 2018 Davis County Fair (payable)

Mike Moake, Davis County Legacy Events Center Marketing, presenting:

Agreement with Joseph Deutsh/Kara Parks – space rental for “ScrapeFest” car show (receivable)

Agreement with Best Friends Utah – space rental state animal adoption (receivable)

Mack McDonald, Davis County Facilities Director, presenting:

Agreement with System Service Specialist Inc. – inspections of fire alarms and related services (payable)

Brian McKenzie, Davis County Chief Deputy Clerk, presenting:

Request approval of various precinct boundary adjustments

Request approval of adjustments to Davis School Board District boundaries

Dax Teuscher, Davis County Purchasing Manager, presenting:

Notice of Intent to Engage in Contract Negotiations with ACME Construction for the Mill Creek Sediment Basin Project

Notice of Intent to Engage in Contract Negotiations with SWCA Environmental Consultants, Inc. for the Bonneville Shoreline Trail NEPA Analysis

Brian Hatch, Davis County Health Department, presenting:

Agreement with Office Ally – to electronically bill for the Veterans Directed Program in Senior Services (n/a)

Amendment with Utah Dept. of Health – STD contract, disease intervention, replace attachment ‘A’ (receivable)

Amendment with Utah Dept. of Health – additional funding for Meningococcal H flu Enhanced Surveillance (receivable)

Amendment with Utah Dept. of Health – SFY18 funding for Minimum Performance Standards and replacing attachment ‘A’ (receivable)

Commissioner Elliott presenting:

Summary list of animal adoption agreements (90) for November 2017 (receivables)

Commissioner Millburn presenting:

- Resolution to approve an interlocal agreement with South Davis Metro Fire Service Area (SDMFSA) for the collection and remittance of impact fees for projects in the unincorporated portion of Davis County that are serviced by SDMFSA
- Interlocal agreement with South Davis Metro Fire Service Area (SDMFSA) - for the collection and remittance of impact fees for projects in the unincorporated portion of Davis County that are serviced by SDMFSA (n/a)

Commissioner Smith presenting:

- Amendment with Utah Div. of Substance Abuse & Mental Health – new contract ending date (termination) of the Use Only as Directed campaign funding (n/a) (pass-through to DBH)
- Amendment with Utah Div. of Substance Abuse & Mental Health – new contract ending date (termination) of the Substance Abuse Prevention funding (n/a) (pass-through to DBH)
- Resolution setting the term and rotation of the Chair and Vice-Chair of the Davis County Commission

BOARD OF EQUALIZATION:

Property Tax Register

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

CONSENT ITEMS:

- Check Registers
- Meeting Minutes: November 21, 2017

CLOSED SESSION: UCA 52-4-205(1)(e) strategy session to discuss the sale of real property

Action Taken Regarding Matters Discussed in Closed Session

Pledge of Allegiance

Mack McDonald, Davis County Facilities Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Dale Peterson recognized as the recipient of the “Assessor of the Year Award”

Dale Peterson, Davis County Assessor, was recognized as the recipient of the “Assessor of the Year Award” by the Utah Chapter of the International Association for Assessing Officers (IAAO). Commissioner Smith read the following nomination that was submitted:

It is my pleasure to nominate Dale Peterson for Assessor of the Year Award. Dale is an excellent leader who, from an outsider’s perspective, has completely turned the Davis County Assessor’s Office around in a very positive direction. Dale provides leadership through his wisdom, competency, and a willingness to make difficult decisions. Dale instituted a new management program that utilized a greater number of supervisors that had a smaller span of control. This provided the opportunity for more hands on supervision. While it is not a new idea, Dale and staff have pulled it off close to perfection. Dale has also shown a willingness to embrace new technologies. He has started at least two programs with his IT department that will ultimately allow the office to better serve their customers. In closing, Dale has performed tasks in two years that some take two terms to accomplish.

Commissioner Smith believes those things to be true and it is a great pleasure to work with Dale as one of our fellow elected official.

Dale spoke saying that it is obvious with the list of accomplishments that it is clear that no one person could accomplish any of those things. It is truly a team effort in their office. He asked his team in the audience to stand to be recognized. He expressed his appreciation for recognition and acknowledgement for the job that they do. “They are great people who work hard and it is great to work with them.”

The commissioners and Neal Geddes gave accolades expressing their appreciation for how the assessors are doing their jobs under Dale’s leadership. Dale was presented with a Davis County coin.

2017 Commissioners’ Cup grant awards handed out

Commissioner Smith indicated that in the summer they hold a Commissioners’ Cup Golf Tournament and the net proceeds of that allow them to donate monies to charities that focus on the youth. It is something they can’t do with public money. This year there was just under \$23,000.00 to award (approved 12/12/17). The following awards were read by Commissioner Smith and Commissioners Millburn and Elliott presented checks to the awardees who were in attendance, otherwise the checks will be mailed:

2017 Commissioners’ Cup Grant Awards

- | | |
|---------|---|
| \$1,200 | BEST BUDDIES – Katie Franco Best Buddies Utah Friendship Program in Davis County high schools – 1-to-1 friendships between people with and without disabilities |
| \$2,200 | BOYS & GIRLS CLUBS OF WEBER-DAVIS – Kate Bideaux After school program for 30 (minimum) high-need teens at Central Davis Jr. High and summer program with Layton City Parks & Recreation for 45 elementary age youth |
| \$2,000 | DAVIS ARTS COUNCIL – Kym Ridl Active Stages: “Arts in Education” |
| \$700 | DAVIS DREAMERS – Jana Watts Assist 1 st generation undocumented students apply for Deferred Action for Childhood Arrivals (DACA) to enable them to work lawfully and stay in school without fear of deportation. |

RFP opening of Building Inspection and Plans Examiner Services

No meeting Dec. 26, 2017

Annual Meeting Notice for 2018

| | |
|----------|---|
| \$5,000 | DAVIS EDUCATION FOUNDATION – Jodi Lunt Safe night graduation parties for 8 high schools & 2 alternative schools (\$500/school) |
| \$500 | DAVIS HEAD START/EARLY HEAD START – Brett Lund FISH - Fathers Involved Shaping Head Start children program |
| \$1,600 | DAVIS TECHNICAL COLLEGE FOUNDATION – Marcie Valdez Bridge Scholarships |
| \$2,200 | FAMILY CONNECTION CENTER (NKA Open Doors) – Daneen Adams Circles Program to provide youth with classes to end the cycle of intergenerational poverty |
| \$1,500 | GREAT SALT LAKE BIRD FESTIVAL – Neka Roundy Student Art Contest open to students K-12 |
| \$900 | JOY FOUNDATION – Jane Joy Facilitate opportunities for youth and their families to participate in Art and Creative Therapy Program |
| \$1000 | MISS DAVIS COUNTY SCHOLARSHIP – Desiree Werrett |
| \$500 | NAMI-DAVIS AFFILIATE – Leslie Richards Teacher training for courses for adolescents with mental health conditions |
| \$2000 | NUHOPE Suicide Prevention – Kristy Jones Instructor salaries, supplies and incentive costs. |
| \$1000 | RAD WOMEN OF UTAH – Julie Checketts Rape Aggression Defense Program for self-defense classes to women ages 13 and up |
| \$600 | WOODS CROSS SUMMER LITERACY – Mary Sue Smith Purchase books to distribute to community children, craft items and snacks |
| \$22,900 | TOTAL DONATIONS |

Commissioner Smith acknowledged and thanked Neka and her team for their organization of the annual golf tournament. The grant recipients were invited to attend the tournament to further educate the attendees on their programs. He also gave his appreciation to the recipients for their work and for the difference they are making in the community. The Commissioners wished them all a Merry Christmas.

Barry Burton, Davis County Community & Economic Development Director, explained that his office is responsible for reviewing plans for compliance, issuing building permits, and performing the inspections in the unincorporated area of Davis County. He indicated that there can be different people for the building inspector and the plans examiner, but within one firm.

Curtis Koch opened the following bids:

Project: Building Inspection and Plans Examiner Services RFP

December 19, 2017

| | BIDDER |
|----|------------------------------------|
| 1. | WC3 |
| 2. | Forsgren Associates, Inc. |
| 3. | Bureau Veritas North America, Inc. |
| 4. | Builders Protection Group, LLC |
| 5. | Jon Hansen Code Services |

Curtis indicated that the bids will be turned over to the Purchasing Department. They will take an original copy for our files. A copy will be provided to the department and to the RFP Selection Committee. Commissioner Smith noted the Selection Committee will make a recommendation for the best value to the County based on price and ability to perform the services.

Public notice was giving that the Board of Davis County Commissioners, Farmington, Utah, will not hold a Commission Meeting on December 26, 2017.

Commissioner Smith read the following notice:

Notice of Annual Meeting Schedule of the Board of Davis County Commissioners Farmington, Utah
Regular meetings of the Board will be held in Room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on Tuesday of each week at 10:00 a.m. or as soon thereafter as practical; provided, however, that the regular meeting may be canceled, postponed, or rescheduled upon a majority vote of the Board as the public business requires and the Board deems appropriate. If any meeting falls on a legal holiday, the meeting may be held at the same hour and place on the following day.

Notice of Vacancy on the South Davis Recreation District Administrative Control Board was announced. Commissioner Millburn, an appointed Board member, indicated that Davis County, as part of the District has 3 seats on their board. The requirements are: 1) you must live within the confines of the District; 2) first preference is given to an elected official that resides within the District. Currently, he is the only elected official that resides in the District; and 3) a registered voter. There is a provision in state statute and a process in which the other 2 seats are filled. He expressed his appreciation to Mel Miles whose term has ended and had declined being reappointed. There is now a vacancy. We will be seeking and receiving letters of interest from the public to be sent to the Board of Davis County Commissioners by January 15, 2018. The letters of interest will be reviewed and interviews will be held to make a selection. This is an opportunity for citizens to serve their community.

Ordinance #7-2017
amending fees of
the DC Library

Chris Sanford, Davis County Library Director, presented Ordinance #7-2017 to amend fees of the Davis County Library per 2.48.100 of the Davis County Code. She explained this will eliminate fees for overdue materials to go into effect January 2, 2018. It does not eliminate fees for damaged items or loses an item they would still pay for that. This is the only fine that has a penalty for not returning material on time. This is a result of research and part of a growing trend. They have also determined that fines are a very small part of their revenue that they would like to provide services without the detriment of having an overdue fine and not being able to use the library. The check-out period will also be changed to 3 weeks with an option of 3 renewals. It was 4 weeks with 2 renewals. It is still 12 weeks that an item can be checked out unless there is someone on hold for it.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chris also noted that the ordinance changes the non-resident fee. It only affects approximately 100 patrons due to the reciprocal borrowing agreement with Weber County.

Agreement
#2017-514
Michael Cole
Thon to utilize
the FBI leased
vehicle in his
assignment

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented agreement #2017-514 with Michael Cole Thon in his assignment as the non-FBI Task Officer to utilize the FBI National Vehicle Lease (#2017-495) for his work related use. Michael's assignment is at the Regional Computer Forensic Lab. The contract period is November 21, 2017 through December 31, 2023. There are no monies exchanged.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Adam Wright, Davis County Public Works Director, presented the following:

Resolution
#2010-392B to
amend I/A
between Layton
City & DC for
Holmes Creek
storm flow
management

Resolution #2010-392B to approve the amendment of interlocal agreement to define Section 4, Satisfaction of Terms, between Layton City and Davis County regarding Holmes Creek storm flow management. The City determined the proposed detention basins were not feasible. There was another project in the area that Public Works was doing and Layton City cooperated with them on it instead of the detention basin. Therefore, the interlocal agreement needs to be amended.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment I/A
#2010-392B
between Layton
City & DC for
Holmes Creek
storm flow
management

Amendment to interlocal agreement #2010-392B with Layton City to define Section 4, Satisfaction of Terms, regarding Holmes Creek storm flow management. The period of contract is December 29, 2017 through December 19, 2067 (50 years). There are no monies exchanged.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Permanent Open
Drainage Channel
Access &
Maintenance
Easement &
Agreement
#2017-515
ICO Station Pkwy

Permanent Open Drainage Channel Access and Maintenance Easement and Agreement #2017-515 with ICO Station Parkway located west of I-15 on Shepard Creek by the Red Barn. The period of contract is permanent. There are no monies exchanged.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the agreement. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-516
JNL Plus Café
Concessions at
Valley View GC

Dustin Volk, Davis County Valley View Golf Course Professional, presented agreement #2017-516 with JNL Plus Café to provide concessions at the course. He introduced Janette Magley (JNL) in the audience and commended her for having stepped up 18 months ago to run the concessions and for having done such a great job. She provides excellent customer service. The period of contract is December 19, 2017 through December 31, 2019. The receivable amount is \$650.00 per month rent.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Dustin also thanked Mack McDonald, Davis County Facilities Director, and his department for renovating the kitchen and bringing it up to code. This allows Janette to operate efficiently.

Agreement
#2017-517
Logo Concepts
for fair design &
advertising

Brooks Burr, Davis County Fair Coordinator, presented agreement #2017-517 with Logo Concepts to produce theme, graphic design and advertising services for the 2018 Davis County Fair. The period of contract is December 1, 2017 through August 20, 2018. The payable amount is \$1,990.00 (2018 budget).

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Mike Moake, Davis County Legacy Events Center Marketing, presented the following:

Agreement
#2017-518
Joseph Deutsh &
Kara Parks for
ScrapeFest

Agreement #2017-518 with Joseph Deutsh and Kara Parks for space rental for the “ScrapeFest” car show (low-riders). He indicated this event, along with many others held at the Legacy Events Center, also bring in a lot of business at Station Park. They provide Station Park with their calendar of events so they can be prepared. The contract period is March 21-25, 2018. The receivable amount is \$2,690.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-519
Best Friends Utah

Agreement #2017-519 with Best Friends Utah for space rental for the state animal adoption event. The period of contract is May 3-7, 2018. The receivable amount is \$4,688.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-520
Systems Service
Specialist Inc.
fire alarm and
security
monitoring

Mack McDonald, Davis County Facilities Director, presented agreement #2017-520 with System Service Specialist Inc. for fire alarm and related services; i.e. fire inspections, panic buttons. He indicated that it also includes panic buttons and security monitoring for the library branches. The period of contract is December 1, 2017 through December 31, 2018. The payable amounts are \$11,000.00 for the fire alarm and related services and \$13,350.00 for the library’s systems.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Explanation of
voting precinct
boundaries
changes

Brian McKenzie, Davis County Chief Deputy Clerk, explained the proposed voting precinct boundary adjustments are in preparation for the 2018 elections. The majority have to do with population growth. State statute does not allow voting precincts to be of 1,250 voters. Some are adjustments due to annexations. He gave a PowerPoint presentation of the following precinct boundary adjustments:

Voting precinct
boundary
adjustments

Request for approval of the following precinct boundary adjustments:

- 1. Creation of Bountiful 32 (area of 100 East and 400 North)** - The precincts of Bountiful 03 (930 voters) and Bountiful 05 (1,033 voters) were nearing the maximum number of registered voters of 1,250. By creating this new precinct the voter population will be roughly as follows:

 - Bountiful 03 - 618
 - Bountiful 05 - 555
 - Bountiful 32 - 856
- 2. Adjustment of Boundaries for Bountiful 07 and Bountiful 08 (area of 100 East and 500 South)** – The Precinct of Bountiful 08 (927 voters) was nearing the maximum number of registered voters of 1,250. A portion of this precinct will be added to Bountiful 07 (693 voters). This will distribute the voter population roughly as follows:

 - Bountiful 07 : 808
 - Bountiful 08 : 811
- 3. Creation of Bountiful 33 (area of Bountiful Blvd and 4100 South)-** The precinct of Bountiful 30 (1,110 voters) was nearing the maximum number of registered voters of 1,250. By creating this new precinct the voter population will be roughly as follows:

 - Bountiful 30 - 399
 - Bountiful 33 - 647
- 4. Creation of Centerville 12 (area of Main street between Chase and Parrish Ln.)-** The surrounding precincts of Centerville 03 (1,054 voters), Centerville 04 (950 voters), Centerville 05 (892 voters), Centerville 06 (1,033 voters) and Centerville 07 (779 voters) were impacted by this change. Some were nearing the maximum number of registered voters of 1,250, others were impacted as portions were reassigned to create this new precinct. By creating this new precinct the voter population will be roughly as follows:

 - Centerville 03 - 770
 - Centerville 04 - 712
 - Centerville 05 - 613
 - Centerville 06 - 854
 - Centerville 07 - 956
 - Centerville 12 – 797
- 5. Creation of Clearfield 16 (area of Antelope and Main)** - The precinct of Clearfield 09 (861 voters) is a very fast growing area and this change is recommended to prepare for this growth. By creating this new precinct the voter population will be roughly as follows.

 - Clearfield 09 - 537
 - Clearfield 16 - 554
- 6. Creation of Clearfield 17 (area of State and 500 East)** - The precincts of Clearfield 01 (960 voters) and Clearfield 02 (907 voters) were nearing the maximum number of registered voters of 1,250. By creating this new precinct the voter population will be roughly as follows:

 - Clearfield 01 - 637

Clearfield 02 - 678
Clearfield 17 - 346

- 7. **Adjustment of Boundaries for Clearfield 10 and Clearfield 11(area of 300 North and 1000 West)** - The Precinct of Clearfield 11 (937 voters) was nearing the maximum number of registered voters of 1,250. A portion of this precinct will be added to Clearfield 10 (501 voters). This will distribute the voter population roughly as follows:
Clearfield 10 - 787
Clearfield 11 - 650
- 8. **Merging of HA01:I-Nx (the Falcon Hill Area of Hill AFB)** - The Precinct HA01:I-Nx was created as a sub-precinct as a result of an annexation by Clearfield City. The merging of this precinct to Clearfield 13 is a clean-up and will have a voter population as follows:
Clearfield 13 - 50
- 9. **Creation of Clinton 13 (area of 1800 North and 2000 West)** - The surrounding precincts of Clinton 02 (1,030 voters), Clinton 04 (984 voters), Clinton 07 (900 voters), and Clinton 06 (714 voters) were impacted by this change. Some were nearing the maximum number of registered voters of 1,250 others were impacted as portions were reassigned to create this new precinct. By creating this new precinct the voter population will be roughly as follows:
Clinton 02 - 863
Clinton 04 - 619
Clinton 06 - 878
Clinton 07 - 743
Clinton 13 - 665
- 10. **Creation of Farmington 14 (area of Glovers Ln. and 1100 West)** - The precinct of Farmington 01 (1,010 voters) was nearing the maximum number of registered voters of 1,250. By creating this new precinct the voter population will be roughly as follows:
Farmington 01 - 496
Farmington 14 - 510
- 11. **Creation of Farmington 15 (area of Shepard Ln. and 1500 West)** - The precincts of Farmington 03 (840 voters) and Farmington 04 (1,035 voters) are in a high growth area and or were reaching the maximum number of registered voters of 1,250. By creating this new precinct the voter population will be roughly as follows:
Farmington 03 – 625
Farmington 04 - 742
Farmington 15 - 506
- 12. **Creation of Farmington 16 (area of Main and 1100 South)** - The precincts of Farmington 10 (916 voters) and Farmington 11 (1,155 voters) were reaching the maximum number of registered voters of 1,250. By creating this new precinct the voter population will be roughly as follows:
Farmington 10 - 794
Farmington 11 - 837
Farmington 16 - 443
- 13. **Creation of Fruit Heights 05 (Area of Nichols Rd. west of Hwy 89)** - The precinct of Fruit Heights 01 (1,047 voters) was reaching the maximum number of registered voters of 1,250. By creating this new precinct the voter population will be roughly as follows:
Fruit Heights 01 - 541
Fruit Heights 05 - 505
- 14. **Creation of Hill Field 03 (area of the Davis Landfill)** - It was identified that this precinct was needed because the area is in a different Davis School Board District than the rest of the Hill AFB area. By creating this new precinct the voter population will be roughly as follows:
Hill Field 03 - 0
- 15. **Merging of HA02:I-N (area of 3600 North and 2200 East)** - The Precinct HA02:I-N was created as a sub-precinct as a result of an annexation by Layton City. The merging of this precinct to Layton 02 is a clean-up and will have a voter population as follows:
Layton 02 - 923
- 16. **Creation of Kaysville 21 and Kaysville 22 (North West corner of Kaysville)** - The surrounding precincts of Kaysville 12 (1,015 voter), Kaysville 18 (1,042 voters), and Kaysville 19 (1,042 voters), which were nearing the maximum number of registered voters of 1,250 were impacted as portions were reassigned to create these new precincts. By creating these new precincts the voter population will be roughly as follows:
Kaysville 12 - 554
Kaysville 18 - 579
Kaysville 19 - 704
Kaysville 21 - 562
Kaysville 22 - 693
- 17. **Adjustment of Boundaries for Layton 24 and Kaysville 9 (area East of Hwy 89 and Mutton Hollow)** - This boundary adjustment is being made in anticipation of Kaysville City annexation of this area as a result of an annexation petition. This move will have little impact on the total registered voter population.
- 18. **Adjustment of Boundaries for Layton 26 and Layton 20 (area 1300 East and 275 North)** - The Precinct of Layton 26 (1,001 voters) was nearing the maximum number of registered voters of 1,250, and due to some high density housing, has the potential for substantial future growth. A portion of this precinct will be added to Layton 20 (900 voters). This will distribute the voter population roughly as follows:
Layton 26 - 946
Layton 20 - 953
- 19. **Creation of Layton 45 (area of Hill Field Rd. and 1200 West)** - The precinct of Layton 28:I-N (1,042 voters) was reaching the maximum number of registered voters of 1,250. By creating this new precinct the voter population will be roughly as follows:
Layton 45 - 539
Layton 28 - 501
- 20. **Creation of Layton 46 and Layton 47 (West of 2200 West in Layton)** - The surrounding precincts of Layton 33 (1,013 voters) and Layton 34 (1,203 voters), which were nearing the maximum number of registered voters of 1,250 were impacted as portions were reassigned to create these new precincts. By creating these new precincts the voter population will be roughly as follows:
Layton 46 - 622
Layton 47 - 480
Layton 33 - 671

Layton 34 - 437

21. **Adjustment of Boundaries for Layton 37 and Layton 38 (area of Flint and Gentile)** - The Precinct of Layton 37 (836 voters) was adjusted to allow for additional growth. A portion of this precinct will be added to Layton 38 (653 voters). This will distribute the voter population roughly as follows:
 Layton 37 - 715
 Layton 38 - 775
22. **Creation of North Salt Lake 11 and Boundary adjustment for North Salt Lake 5 and North Salt Lake 6 (the south east area of North Salt Lake near Eagle Ridge Drive)** - The precinct of North Salt Lake 5 (1,117 voters) was reaching the maximum number of registered voters of 1,250. A new precinct was created by splitting North Salt Lake 5, and then the boundaries between North Salt Lake 5 and 6 was adjusted to help equalize the voter population. By creating this new precinct the voter population will be roughly as follows:
 North Salt Lake 11 - 697
 North Salt Lake 5 - 595
 North Salt Lake 6 - 716
23. **Creation of Syracuse 19 (North East corner of Syracuse)** - The surrounding precincts of Syracuse 04 (606 voters), Syracuse 05 (1,141 voters) which was nearing the maximum voter population of 1,250, and Syracuse 06 (940 voters), were impacted by the creation of this new precinct. By creating this new precincts the voter population will be roughly as follows:
 Syracuse 19 - 555
 Syracuse 04 - 909
 Syracuse 05 - 635
 Syracuse 06 - 937
24. **Creation of Syracuse 16, Syracuse 17, Syracuse 18 (South end of Syracuse)** - The surrounding precincts of Syracuse 03 (1,164 voters), Syracuse 07 (1,084 voters), Syracuse 08 (830 voters), Syracuse 09 (1,054 voters), Syracuse 11 (830 voters), Syracuse 12 (1,042 voters) and Syracuse 13 (968 voters), were impacted by the creation of these new precincts. Some of these precincts were nearing the maximum number of registered voter of 1,250 and others contain areas experiencing population growth. By creating these new precincts the voter population will be roughly as follows:
 Syracuse 16 - 763
 Syracuse 17 - 702
 Syracuse 18 - 881
 Syracuse 03 - 696
 Syracuse 07 - 385
 Syracuse 08 - 812
 Syracuse 09 - 515
 Syracuse 11 - 512
 Syracuse 12 - 817
 Syracuse 13 - 844
25. **Creation of West Point 08 (area of 3000 West and 550 North)** - West Point 01 (889 voters) and West Point 03 (973 voters) are already large precincts and are expected to continue growing fairly rapidly. Lines between them were adjusted and new precinct created to allow for growth. By creating this new precinct the voter population will be roughly as follows:
 West Point 08 - 531
 West Point 01 - 795
 West Point 03 - 536
26. **Creation of Woods Cross 07 (Redwood Rd. and 2100 South)** - The precinct of Woods Cross 06 (1,219 voters) was reaching the maximum number of registered voters of 1,250. By creating this new precinct the voter population will be roughly as follows:
 Woods Cross 07 - 728
 Woods Cross 06 - 492

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye.

Brian indicated that new voter cards will be mailed out to all voters that will be affected by these precinct boundary updates.

Brian credited Amber Miller, Precinct Boundary Specialist, for all of her work that goes into the complex and ever-changing mapping of precincts, to make things fair for all areas in regards to voting and elections.

Brian McKenzie, Davis County Chief Deputy Clerk, also requested approval of adjustments to Davis School Board District boundaries as follows:

1. **Davis School Board District 6 and District 3 Boundary Adjustment (area of 550 North and 1700 West)** - This is an area that was incorporated by Kaysville City. When the original district boundaries were drawn this area was shared by the neighboring Layton Precinct. It is recommended that the boundary be shifted to the south to follow the Layton/Kaysville boundary.
2. **Davis School Board District 7 and District 6 Boundary Adjustment (area of 700 South and 4200 West)** - Currently, West Point 05 Unincorporated is split by the two school districts. This was an oversight from previous years, and needs to be corrected for upcoming elections in 2018. It is recommended that the district boundary be moved to the east to incorporate all of the unincorporated area of this precinct.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye.

Dax Teuscher, Davis County Purchasing Manager, explained that the following Notice of Intent are being presented for the record. This step follows the RFP opening and selection committees review and now making the recommendations to enter into agreements with the following:

Notice of Intent to Engage in Contract Negotiations with ACME Construction for the Mill Creek Sediment Basin Project. A Public Works’ project.

Davis School Board District boundary adjustments

Notice of Intent with ACME for Mill Creek

Sediment Basin
Project

Notice of Intent
with SWCA
Environmental
Consultants for
Bonneville
Shoreline Trail
NEPA Analysis

Agreement
#2017-521
Office Ally to
bill for Veterans
Directed
Program

Amendment
#2015-35C
UT Dept. of Health
FY18 funding for
STD intervention

Amendment
#2015-141D
UT Dept. of
Health to add
Funding for
Meningococcal
H flu Enhanced
Surveillance

Amendment
#2015-392B
UT Dept. of Health
SFY18 funding
Minimum
Performance
Standards

Summary list
#2017-522
Animal adoptions

Explanation of
South Davis Metro
Fire impact fees,
etc

Resolution
#2017-523 to
approve
interlocal
agreement with
SDMFSA

Interlocal
agreement
#2017-523 with
SDMFSA
Impact fees

Amendment
#2017-15B
UT Div. SAMH
Use Only as
Directed
campaign

Notice of Intent to Engage in Contract Negotiations with SWCA Environmental Consultants, Inc. for the Bonneville Shoreline Trail NEPA Analysis. A Community & Economic Development project.

Brian Hatch, Davis County Health Department Director, presented the following:

Agreement #2017-521 with Office Ally to electronically bill for the Veterans Directed Program. The period of contract is perpetual from January 2, 2018. There are no monies exchanged. Brian did note that there is a potential cost IF the monthly allowable volume is exceeded, which he didn’t anticipate.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-35C with the Utah Department of Health’s STD contract, disease intervention to replace attachment ‘A’ for FY2018 funding. The period of contract is November 1, 2017 through December 31, 2017. The receivable contract amount is \$21,455.00.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-141D with the Utah Department of Health for additional funding for Meningococcal H flu Enhanced Surveillance. The period of contract is August 1, 2017 through July 31, 2018. The receivable amount is an additional \$2,083.00.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-392B with the Utah Department of Health for SFY18 funding for Minimum Performance Standards and replacing attachment ‘A’. This funding helps support the responsibilities of the Health Department by state statute. The contract period is July 1, 2017 through June 30, 2018. The receivable amount is \$146,833.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Elliott presented summary list #2017-522 of animal adoption agreements (90) for November 2017. They are receivables.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn explained that earlier this year South Davis Metro Fire converted from an entity the County contracted with and are in the process of becoming their own taxing authority. Its operation element is under the old process, but for new capital facilities they operate in a service area which they have engaged a taxing levy. These documents spell out the terms and the process by which Davis County and those unincorporated areas will be collecting and remitting impact fees to SDMFSA regarding fire.

He presented the following:

Resolution #2017-523 to approve an interlocal agreement with South Davis Metro Fire Service Area (SDMFSA) for the collection and remittance of impact fees for projects in the unincorporated portion of Davis County that are serviced by SDMFSA.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Interlocal agreement #2017-523 with South Davis Metro Fire Service Area (SDMFSA) for the collection and remittance of impact fees for projects in the unincorporated portion of Davis County that are serviced by SDMFSA as explained. The contract period is perpetual from December 19, 2017. There are no monies exchanged.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Smith presented the following:

Amendment #2017-15B with Utah Division of Substance Abuse & Mental Health for a new contract ending date (termination) of the Use Only as Directed campaign funding. Commissioner Smith anticipates a new contract with funding for the campaign. Period of contract July 1, 2015 through December 11, 2017.

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| funding termination | Commissioner Smith made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. |
| Amendment #2015-417E UT Div. SAMH Substance Abuse Prevention funding termination | Amendment #2015-417E with Utah Division of Substance Abuse & Mental Health for a new contract ending date (termination) of the Substance Abuse Prevention funding. Period of contract July 1, 2015 through December 11, 2017. |
| Resolution #2017-524 setting term and rotation of Chair & Vice Chair of the Davis County Commission | Commissioner Smith made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. |
| | Resolution #2017-524 (replacing 2007-382) setting the term and rotation of the Chair and Vice Chair of the Davis County Commission. Commissioner Smith read the following: In December 2017, the Board of County Commissioners shall select one of their number to serve as the Chair of the Board of County Commissioners for the next year and also select one to serve as Vice Chair. For the 2018 calendar year, the Board of County Commissioner of Davis County hereby selects Commissioner James E. Smith to serve as Chair, and Commissioner P. Bret Millburn to serve as Vice Chair. This replaces resolution #2007-382. |
| | Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor |
| BOE | Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Elliott seconded the motion. All voted aye. |
| Property Tax Register approved | Curtis Koch presented the Property Tax Register which reflected: Auditor adjustments: 2 exempt requests. One is being recommended for approval with The Bridge Community and one being recommended for denial – Davis Behavioral Health; a various appeals report; an abatement report for abatements filed after September 1, 2017; 4 corrections: 2 veteran exemptions, and 2 related to property transferring from tax exempt entities or one of the parties associated with that. Assessor adjustments: personal property penalty waiver of \$25.00 (report attached); a various corrections report. |
| | Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. |
| Reconvene | Commissioner Millburn Made a motion to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted aye. |
| Check registers approved | Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Elliott. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor. |
| Meeting minutes approved | Commissioner Elliott made a motion to approve Commission Meeting minutes for November 21, 2017. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. |
| Commissioner Comments | Commissioner Smith wished everyone the best of holidays and to have a Merry Christmas. He absolutely loves working with the people in Davis County, not only the team that works here but the citizens. He and his wife attended an event last night where they were visiting with mayors and other elected leaders. His wife also expressed what wonderful people are in leadership roles within Davis County. He felt it was a privilege to be part of this team. Commissioner Millburn indicated that he was also engaged last night with other elected officials in a different capacity at the South Davis Recreation District’s Board meeting where they approved their budget. He echoed Commissioner Smith’s comments saying, “It is a thrill and great opportunity to serve in this capacity. It can turn your hair gray (referring to his) and is not easy by any stretch of the imagination. As you can tell by the breadth of this issues that were dealt with today, there is always something going on and you never get bored. You have an opportunity to work with fantastic people, both within the confines of the county, the employees, the cities, but most importantly the citizens which we serve.” He wished all a Merry Christmas and a glorious Happy New Year. Commissioner Elliott echoed the other commissioners’ comments. He wished everyone a Merry Christmas. He thanked everyone for the hard work here in Davis County. He thanked the citizens attending today’s meeting for wanting to learn more of how county government works. He thanked law enforcement, also in attendance, for what they do during the holiday season, most of which is sight unseen from the public. Commissioner Smith gave a follow-up caveat comment, regarding the breadth of everything they do in their positions. On the record, he thanked Janet, Shauna and new employee, Nina (Public Outreach) for all of |

the work they do that makes things move smoothly. “It is a joy and privilege to work with them. Merry Christmas to those three. We’re going to give them the full day off on Christmas!”

Neal Geddes wished everyone a Merry Christmas.

No Public
Comments

No public comments

Commissioner Millburn made a motion to move to closed session per Utah Code Annotated 52-4-205(1)(e) “strategy session to discuss the sale of real property.” Commissioner Elliott seconded the motion. All voted aye.

Reconvened

Commission Meeting reconvened. No action taken regarding the closed session.

Adjourned

Meeting adjourned.

Clerk/Auditor

Chair